

The Iowa Council on Homelessness

DRAFT MINUTES

EXECUTIVE COMMITTEE MEETING

Tuesday, April 15, 2016, 10:00 AM

Location: the Iowa Finance Authority

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

A meeting of the Executive Committee for the Iowa Council on Homelessness was held on April 12, 2016.

OPENING

Chair Phillips opened the meeting and conference call at 10:00 AM. The following voting members were present: Axeen, Phillips, Timm, Wilson. The following voting members were on the call: Binner, Brustkern and Canganelli. A Quorum was established.

APPROVAL OF AGENDA – ACTION ITEM

On motion by Mr. Axeen and seconded by Mr. Timm, the agenda for the April 15, 2016, Executive Committee Meeting was unanimously approved.

COMMITTEE UPDATES

Coordinated Entry – Mr. Hagen, sent an e-mail to Ms. Lewis about ideas he wanted to share. Ms. Lewis stated Mr. Hagen is on vacation, but sent her an e-mail with two ideas he wanted to share for the \$5,000 to \$7,000 dollars that must be used by June 30th.

1. Provide travel expenses for those attending the Institute for Community Alliances “Closed With Exceptions” training.
2. Travel dollars for folks to attend the HUD symposium June 8th and 9th.

Research and Analysis – No report

Public Awareness – Mr. Binner

There were 20 plus contacts made with State Legislators and Senators during the March 29th “Day on the Hill” event at the Capital

Having Governor at the Iowa Council on Homelessness meeting provided an opportunity for folks to ask questions such as the possibility of a check off box for the Homeless on tax returns to increasing the minimum wage.

There is a place in Tama, Iowa that might be another place that could house homeless folks and I’m trying to work with Rep. Fisher because that is his area. It was the Iowa Juvenile Home Facility and there might be a portion that could house the homeless.

We will set up the next set of meetings after new folks are on the board for Public Awareness.

Mr. Wilson and Ms. Phillips discussed having representatives from state agencies ask about funding opportunities in their organization that is related to homelessness.

Ms. Phillips offered to draft a thankyou letter with help from the Public Awareness Committee to Governor Branstad.

Policy and Planning – Ms. Canganelli

SPPG has proceeded with working on standards for 6 different demonstration programs. I don't have an update where we are with that. I think we can start identifying what the role of the Policy and Planning Committee is. To be opportunistic, it seems a good place to start would be ESG Administrative rules and policies and priorities for the funding. I would like our committee to take a look at that and have the material in hand ahead of time so that we can have a thorough discussion about the implications for that funding. I would like to set a meeting date in late April or early May with the group. We also need to reach out and verify the membership of the group.

Ms. Lewis stated a new draft of the ESG application is ready to go out today for comment. We can hold off if the committee wants to take a look at it first. It was agreed upon to put it out for a 3 week comment period.

Nominating Committee – Mr. Brustbern

Mr. Brustbern reported that at the last meeting a slate of nominees were put forth to the Council. Some are new to the council and there are renewing back onto the council and we provided a list of leadership for July. Next week Ms. Lewis and I are going to have a conversation with Governor's office about recommendations. We are trying to fill as many seats as possible. Mr. Brustbern is also looking at having someone else chair the Nominations Committee.

Continuum of Care Committee – Mr. Wilson

Mr. Wilson reported a need for a new co-chair. There has been no contact from Mr. Walker for some time. We did nail down some dates. We are recommending staying with same model which is basically that we have renewal applications submitted ahead of the HUD Nofa and have them scored and the appeals process happen as it did last year.

The timeline is as follows:

- May 6th, - comments due.
- May 10th - CoC Committee meets again to look at the draft renewal application that was out there with the comments and recommend a final one for the council to vote on May 20th
- May 20th - Competition is open officially.
- June 24th - Applications are due.
- July 12 - CoC Committee comes together for scoring.
- July 15 - ICH meeting – Council reviews and votes on recommended renewal project rankings from committee.
- Appeals process kicks in. The new appeals process that council needs to vote on. That was left with Mr. Walker. We will need to get committee members together and piece it together.

HMIS UPDATE

Ms. Eberbach reported they have completed the ESG Caper with IFA. It is now uploaded into ECart system. Dave Nelson worked to get that pulled together. And it went remarkably smooth. Ms. Lewis reported that the Technical Assistant provider said The Institute did excellent job. Dave Nelson has updated quality report so that it would identify in advance if there are problems that would cause a file to be rejected

The Point in time work is done and poised to be submitted to HDS.

The only notation I want to bring up is that there is a very low number of beds that agencies had indicated for chronically homeless Individuals and families. We know that is a problem for the NOFA because it is a problem for scoring for consolidated application. Ms. Eberbach went through the HIC and took it apart to look at all the agencies that got COC funding and found they did not report their beds properly. An e- mail that is going out to all those agencies to explain that in your application you said upon turnover, beds would be first offered to chronically homeless individual or families unless there is not one that can be identified.

It is important when reporting on increasing the number of beds available to use the numbers reported in the point in time.

The full report will be at the May meeting and we will get adjustments made into the housing inventory and all that will be submitted. Deadline is May 2nd. The e-mail will go out next week

We are now beginning to see the quarterly APR's submitted. We are trying to sort through those It is a mini APR only 7 pages so we are going to start to line them up. I asked Gary, David and Erin to try to identify some key performance points they could look at so we have something to go on when we get together. The strategy was that reports come in and our staff and IFA staff would get together to look at those. Deadline is April 20th. We gave them 20 days after the end of quarter.

The close with exceptions work plan update:

The committee presented the plan and it was adopted by the council and our team has been moving forward on planning all the training materials as we proposed in the work plan. The first training will be held may 4th, but it will be with Linn co. triage because they are already in a small sharing network we are going to use them as a test, they just want to do an update on training so we are going to do the whole thing with them to test materials

End of May, all month of June, we will be offering training to all the agencies that want to join the network and get them trained and get all the pieces in place.

Ms. Lewis stated that the Institute has done a wonderful job and it is much appreciated.

IFA STAFF UPDATE

Ms. Lewis provided an update of coming events.

The Emergency Solutions Grant application is coming out.

The Iowa Finance Authority Housing Conference is September 7th and 8th in Des Moines. The Keynote Speaker is Elizabeth Smart on the subject of Human Trafficking. Another speaker is from the movie the Big Short.

There was a Polk County Housing Trust Fund event, called Intersections. It focused on housing and health care. An aid to Jonie Ernst was there and was very interested in Veterans issues and homelessness.

The National Housing Trust Fund was unexpectedly funded this year.

DV agencies and Service Point – I hope to have more information on the transition to the new data system soon. It is something we are going to propose with the ESG plan coming out is that ESG funded agencies. Most are currently using the Service Point System. It worked out exceedingly well this year for the first time for the huge new ESG Caper, which is an annual report. The institute was able to turn things around quicker. We did not get the needed data from two agencies, Family Resources and the YWCA that are not on that system. We are going to propose that if they are DV agencies funded with ESG or SAF are going to use the Service Point system. We would like to hear comments from them.

OLD BUSINESS

Training dollars – Mr. Wilson suggested it would help folks go to the Peer to Peer Symposium Ms. Eberbach stated the “Closed with Exceptions” training will not be done on line. It will be live and in person training. A source of funding would be helpful to get personnel to training. We know there is probably no funding source to help get personnel to training. An agency can’t join the network unless every one of their people have the in-person training.

There is approximately \$5,000 – \$7,000 available.

Mr. Timm proposed mileage reimbursed at the state rate of .39 cents per mile for the symposium for one vehicle per organization. Whatever is left over could be used for training with the Institute.

Mr. Wilson seconded the motion.

NEW BUSINESS

None

PUBLIC COMMENT

None

DATE & TIME OF NEXT MEETING

The next regularly scheduled meeting of the Iowa Council on Homelessness Executive Committee is June 17, 2016. *(Regularly scheduled for third Fridays every other month (non-council-meeting months))*

ADJOURN

On motion by Mr. Axeen and seconded by Mr. Timm, the meeting was adjourned at 11:15
Next council meeting May 20

VOTING MEMBERS PRESENT

1. Chair Donna Phililips - Iowa Attorney General's Office
2. Allan Axeen – Advocate
3. Anthony Timm – Amerihealth Caritas
4. Tim Wilson – Home Forward Iowa Finance Authority

VOTING MEMBERS PRESENT BY PHONE

1. David Binner – Wells Fargo
2. Ben Brustkern – Cedar Valley Friends of the Family
3. Crissy Canganelli – Shelter House

OTHERS PRESENT

1. Julie Eberbach – Institute for Community Alliances
2. Amber Lewis – Iowa Finance Authority
3. Judy Hartman – Iowa Finance Authority

